



SWAYAM SIDDHI MITRA SANGH'S COLLEGE OF EDUCATION (B.Ed.)

Affiliated to S.N.D.T. Women's University, Recognised by N.C.T.E. & Govt. of Maharashtra (Code No. WRC/123169)

Sonadevi Compound, Near Octori Naka, Kalyan-Bhiwandi Road, Temghar, Bhiwandi - 421 302. CONTACT NO.: 02522-249191

MINUTES OF MEETING

The meeting was conducted by the IQAC on 10.06.2017 at 11.30am during the academic year 2017-18.

Venue: Management Room

The meeting was presided over by the Principal, Coordinator of the IQAC and the members of IQAC were present.

The following agenda was discussed for the academic year 2017-2018 by IQAC members.

- Changes of previous IQAC Committee for NAAC cycle 2
- Five days orientation programme on micro teaching skill on following topics for the B.Ed. Students to be conducted to improve their teaching skills :
 - ✓ Set induction
 - ✓ Black board writing and explanation
 - ✓ Using ICT and teaching aids as a tool for effective teaching
 - ✓ Questioning skill
 - ✓ Reading and demonstration
- Organize Workshop on constructivist Lesson plan
- Orientation regarding Community Activities
- Student Development activity
- Orientation towards "Teachers Eligibility Test" for B.Ed.

Following members attended the meeting

S.No.	Designation	Name
1	Chairperson	Dr. Rauf Pathan
2	Managing Trustee	Shri Parag Khandekar
3	Local Society Member –	Shri Suresh Jain
4	NAAC Coordinator	Shri Jagadish Chitte
5	Member advisor	Dr. Arundhati Chavan Director S.N.D.T Women's university
6	Member expert	Dr.G.S.Shikhare Principal ssms college of commerce
7	B.Ed student representative	Dhara Raicha
8	Member staff representative	Shri Vishal Sonkamble Assistant prof B.Ed
9	Administrative in charge	Shri Meetesh Choudhary
10	Alumina representative	Mrs Madhuri Gaikwad Principal Archana foundation school
11	Teacher representative	Pranali Sawant
12	Teacher representative	P. D Patil

Dr. Ashava





SWAYAM SIDDHI MITRA SANGH'S COLLEGE OF EDUCATION (B.Ed.)

Affiliated to S.N.D.T. Women's University. Recognised by N.C.T.E. & Govt. of Maharashtra (Code No. WRC/123169)

Sonadevi Compound, Near Octroi Naka, Kalyan-Bhiwandi Road, Temghar, Bhiwandi - 421 302. CONTACT NO.: 02522-249191

Action taken report

IQAC meeting held during the year 2017-2018

The meeting was conducted by the IQAC on 10.06.2017 at 11.30am during the academic year 2017-18. In the Management room.

The meeting was presided over by the Principal, Coordinator of the IQAC and the members of IQAC were present.

The following agenda was discussed for the academic year 2017-2018 by IQAC members.

1.To reframe IQAC committee

As per new notification of NAAC the management members resolution, Charge of the Education college was taken by Shri Suresh Jain and Mitesh Choudhary was transferred to Management college, Shri Kishor Parmar joined as administrative in charge. Shri Mahesh Soni in-Charge principal degree college was co-opted as an expert. Instead of Dhara Raicha, Nikita Pandey was co-opted as student representative. Assistant professor Sanjudevi Yadav was given responsibility as NAAC coordinator

S.No.	Designation	Name
1	Chairperson	Dr. Rauf Pathan
2	Managing Trustee	Shri Suresh Jain
3	Local society member	Shri Parag Khandekar
4	NAAC Coordinator	Ms Sanjudevi Yadav
5	Member advisor	Dr. Arundhati Chavan Ex Director S.N.D.T Women's university
6	Member expert	Dr.Mahesh soni Principal ssms college of commerce
7	Member staff representative	Shri vishal Sonkamble Assit. Professor
8	B.Ed student representative	Nikita Pandey
9	Member staff representative	Mrs Nilima Patil Assistant prof B.Ed
10	Administrative in charge	Shri Kishor Parmar
11	Alumina representative	Mrs Madhuri Gaikwad Principal Archana foundation school
12	Teacher representative	P. D Patil





SWAYAM SIDDHI MITRA SANGH'S COLLEGE OF EDUCATION (B.Ed.)

Affiliated to S.N.D.T. Women's University, Recognised by N.C.T.E. & Govt. of Maharashtra (Code No. WRC/123169)

Sonadevi Compound, Near Octori Naka, Kalyan-Bhiwandi Road, Temghar, Bhiwandi - 421 302. CONTACT NO.: 02522-249191

2. Five days orientation programme on micro teaching skill on following topics for the B.Ed. Students were conducted by the teaching faculty

- Set induction Ms Rizwana Khan
- Black board writing and explanation Shri Vishal Sonkamble
- Using ICT and teaching aids as a tool for effective teaching Ms Pranali Sawant
- Questioning skill Ms Nilima Patil
- Reading and demonstration Shri Udhav Khomane

3. Organize Workshop on Lesson plan for inclusive classroom

One day workshop was organized on constructivist lesson plan, Dr. Arundhati Chavan was invited as a resource person

4. Orientation regarding Community Activities

Shri Mandar Lad was invited to conduct orientation on Community activity participation.

5. Student Development activity-

Mrs. Nausheen Parkar was invited as a guest speaker to conduct one day work shop

6. Orientation towards "Teachers Eligibility Test" for B.Ed.

Orientation programme for "Teachers Eligibility Test" for B.Ed student was conducted by Assist. Professor Vishal Sonkamble

Signature of the IQAC Coordinator

Principal

PRINCIPAL
SWAYAM SIDDHI MITRA SANGH'S
COLLEGE OF EDUCATION
TEMGHAR, BHIWANDI, DIST. THANE - 421 302.

