



# SWAYAM SIDDHI MITRA SANGH'S COLLEGE OF EDUCATION (B.Ed.)

Affiliated to S.N.D.T. Women's University, Recognised by N.C.T.E. & Govt. of Maharashtra (Code No. WRC/123169)

Sonadevi Compound, Near Octori Naka, Kalyan-Bhiwandi Road, Temghar, Bhiwandi - 421 302, CONTACT NO. 02522-249191

## Meeting Minutes –

Meeting was held for Formation of Following Committees for the academic year 2022-2024

- Grievance Redressal Committee
- Internal Compliant Committee
- Committee for SC/ST
- .Minority Cell
- Anti-ragging Committee
- OBC Cell

Date: 10/07/2022 Location: committee room Time: 11.30 a.m

Following members attended the meeting

Sr.	NAME OF THE STAFF MEMBER	DESIGNATION
1	Shri Suresh Jain	CHAIRPERSON
2	Dr. Arundhati Chavan	Secretary
3	Shri Vishal Sonkamble	Member
4	Shri. Pradip Patil	Member
5	Ms Fakhera Qureshi	Member
6	Mr. Sheikh R.	Member
7	Shri Mahesh Soni	Member
8	Ms. Nilima Patil	Member
9	Shri . Jivan Chaudhari	Representative Non teaching

### Agenda:

1. Formation of Committees
2. Roles and Responsibilities of each Committee
3. Timeline for Committee Actions
4. Any Other matter



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## Meeting Minutes:

### 1. Formation of Committees:

After a detailed discussion, it was decided to form the following committees to address various aspects of our college:

- Grievance Redressal Committee

Dr. Arundhati Chavan
Shri . Vishal Sonkamble
Shri. Pradip Patil
Ms Sanjudevi Yadav
Shri . Jivan Chaudhari
Ms Bhavana Khairnar


- Internal Compliant Committee

Dr. Arundhati Chavan
Shri . Vishal Sonkamble
Ms Neelima Patil
Ms Sanjudevi Yadav
Ms Fakhara Qureshi
Shri . Jivan Chaudhari
Ms Bhavana Khairnar

- Committee for SC/ST

Dr. Arundhati Chavan
Vishal Sonkamble
Ms Neelima Patil
Shri. Pradip Patil
Shri Pravin Sonavane
Shri . Jivan Chaudhari





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## Minority committee

Dr. Arundhati Chavan
Vishal Sonkamble
Fakhera Qureshi
Samrin Ansari
Sanna Shaikh
Jivan Chaudhari

## OBC CELL

Dr. Arundhati Chavan
Vishal Sonkamble
Ms Neelima Patil
Shri. Pradip Patil
Shri Pravin Sonavane
Shri . Jivan Chaudhari

## Anti-ragging Committee

Dr. Arundhati Chavan
Ms Neelima Patil
Shri. Pradip Patil
Ms Bhavana Khairnar
Ms Vaishali choudhary

## 2. Roles and Responsibilities of each Committee

### Grievance Redressal Committee

- Address the understudy instructors complaints with instructor teachers in the Redressal Panel and the Head
- Month to month check of the idea box and passing the ideas/complaints on to the complaint redressal council





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- Lead Gathering as well as Private Direction/Advising meetings
- Lead normal Tutoring meetings

## Internal Compliant Committee

- Get grumblings of inappropriate behaviour at work.
- Start and direct a request according to the organization's method.
- Submit discoveries and suggestions of every such request.
- Coordinate with carrying out fitting activity.
- Submit yearly reports with the recommendations

## Committee for SC/ST

- Scholarship their appropriation to the recipients on time.
- Tackle any issues happened during their instructive profession
- Any issues connecting with separation experienced by the understudies in the institute.

## Minority Cell

- Scholarship their appropriation to the recipients on time.
- Tackle any issues happened during their instructive profession
- Any issues connecting with separation experienced by the understudies in the institute

## Anti-ragging Committee

- To make shock visits at places defenceless against episodes of and having the capability of ragging.
- To lead on the spot enquiry in to any episode of ragging.
- To make brief moves in the event of hostile to ragging matters.
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## OBC Cell

- Tackle any issues happened during their instructive profession
- Any issues connecting with separation experienced by the understudies in the institute

Meeting ended with positive node and vote of thanks

1	Shri Suresh Jain	CHAIRPERSON	
1	Dr. Arundhati Chavan	Secretary	<i>A Chavan</i>
2	Shri Vishal Sonkamble	Member	<i>V Sonkamble</i>
3	Shri. Pradip Patil	Member	
4	Ms Fakhera Qureshi	Member	<i>Fakhera</i>
5	Mr. Sheikh R.	Member	
6	Shri Mahesh Soni	Member	<i>M Soni</i>
7	Ms. Nilima Patil	Member	<i>Nilima Patil</i>
8	Shri . Jivan Chaudhari	Representative Non teaching	<i>J Chaudhari</i>



*A Chavan*  
PRINCIPAL  
SWAYAM SIDDHI MITRA SANGH'S  
COLLEGE OF EDUCATION  
TEMGHAR, BHIWANDI