



SWAYAM SIDDHI MITRA SANGH'S COLLEGE OF EDUCATION (B.Ed.)

Affiliated to S.N.D.T. Women's University, Recognised by N.C.T.E. & Govt. of Maharashtra (Code No. WRC/123169)

Sonadevi Compound, Near Octori Naka, Kalyan-Bhiwandi Road, Temghar, Bhiwandi - 421 302. CONTACT NO.: 02522-249191

6.2.4 2018-19 minutes

Date:-15.07. 2018

Minutes of First Meeting of IQAC

A meeting of all the members of IQAC was conveyed on 15 July, 2018 at 11 a.m in the Management room

Following was the Agenda of the meeting

1. To Discuss the curricular and extension activities in the coming session (2018-19).
2. To encourage Faculty to Members to apply for Ph.D.
3. To encourage Faculty to deliver lectures with the help of ICT.
4. To assign duties for Committees to organize those activities
5. To plan schedule for CET Entrance test

Following members attended the meeting

| Sr.No. | Designation | Name |
|--------|-----------------------------|---|
| 1 | Chairperson | Dr. Rauf Pathan |
| | Managing Trustee | Shri Suresh Jain |
| 2 | NAAC Coordinator | Ms sanjudevi yadav |
| 3 | Member advisor | Dr. Arundhati Chavan Ex. Director S.N.D.T Women's university |
| 4 | Member expert | Mr. Mahesh Soni principal ssms college of commerce |
| 5 | B.Ed student representative | Nikita Pandey |
| 6 | Member staff representative | Shri Vishal Sonkamble Assistant prof B.Ed |
| 7 | Administrative in charge | Shri Kishor Parmar |
| 8 | Alumina representative | Mrs Madhuri Gaikwad Principal Archana foundation school |
| 9 | Teacher representative | Nilima patil Assistant prof B.Ed |
| 10 | Teacher representative | P. D Patil Assistant prof B.Ed |

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PRINCIPAL
SWAYAM SIDDHI MITRA SANGH'S
COLLEGE OF EDUCATION
TEMGHAR, BHIWANDI, DIST. THANE





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Action taken report

- 1 Organization of Different Curricular and extension Activities for the coming session were discussed and the nomenclature of most of committees remain same

ADMISSION COMMITTEE

B.Ed/ M.Ed

| SR.NO | NAME OF THE STAFF MEMBER | DESIGNATION |
|-------|--------------------------|--------------------|
| 1 | Dr. Rauf Pathan | I/C Principal |
| 2 | Shri . vishalsonkamble | HOD B.ED |
| 3 | Shri. Udhavkhomane | HOD M.Ed |
| 4 | Ms Nilima patil | Assitant prof. |
| 5 | Shri . Jivan Choudhary | Non teaching staff |

COLLEGE DEVELOPMENT COMMITTEE

| SR.NO | NAME OF THE STAFF MEMBER | DESIGNATION | |
|-------|--------------------------|---|----------------------------------|
| 1 | Shri suresh Jain | trustee | Chairperson |
| 1 | Dr. Rauf Pathan | I/C principal | Secretary |
| 2 | Shri . vishalSonkamble | HOD B.Ed | member |
| 3 | Shri. UdhavKhomane | HOD M.Ed | Member |
| 4 | Shri jadish Chitte | coordinator | Representative of teaching staff |
| 5 | Mr. sheikh R. | Educationist Special invitee | Member |
| 6 | Shri Mahesh Soni | Educationist Prin. Ssms senior college. | Member |
| 7 | Shri . Jivan Choudhary | Non teaching staff | Representative Non teaching |





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Co- curricular and Cultural Activity Committee

| | |
|--------------------------|---------|
| Assit.profUdhavkhomne | Faculty |
| Assit.profRizwana Khan | Faculty |
| Assit.profPranali Sawant | Faculty |
| Ankita Maru | student |
| Sunita kundaram | student |

- Principal encouraged Faculty members for Ph.D Programme.
Ms. Sanjudevi Yadav
Mr. Vishal sonkamble
- For Effective Teaching , Faculty members were informed about the use of ICT.
Faculty members conducted ICT work shop for students on following topics

| | | |
|--------------------------|-----------|----------------------|
| Use of word | 25/08/18 | Mr. Amol kapadnis |
| Excel | 13/09/18 | Mr. Amol kapadnis |
| Power point presentation | 18/09/ 18 | Mr. Vishal sonkamble |
| Use of OER | 20/09/ 18 | Ms Rizwana Shaikh |
| Analysis of web site | 03/09/ 18 | Ms. Rizwana Shaikh |
- Duties of staff members were assigned for Committees which organize those activities. List regarding duties for the session 2018-19

Signature of the IQAC Coordinator

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